

Traffic Control Plan Process

The purpose of the Traffic Control Plan is to minimize the negative impact of right-of-way restrictions, while ensuring the most effective route for the adjacent neighborhoods and emergency services.

All Traffic Control Plans are reviewed under The **Manual on Uniform Traffic Control Devices 2003 Edition** (MUTCD). The MUTCD defines the standards used by road managers nationwide to install and maintain traffic control devices on all streets and highways. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F.

The most current electronic version of the MUTCD 2003 Edition Revision 1 can be found on the MUTCD web site and is the official FHWA publication. (<http://mutcd.fhwa.dot.gov/>).

Traffic control signs are devices placed along, beside, or above a highway, roadway, pathway, or other route to guide, warn, and regulate the flow of traffic, including motor vehicles, bicycles, pedestrians, equestrians, and other travelers.

Signs are essential where special regulations apply at specific places or at specific times only, or where hazards are not self-evident. They also give information to highway routes, directions, destinations and points of interest. Signs ordinarily are not needed to confirm rules of the road.

Signs should be placed as necessary for safety and proper regulation of traffic. However, an excessive use of signs will tend to lose its effectiveness.

A Traffic Control Plan is submitted along with the City's Engineering/Right-of-Way Application and should reflect the work that is being done in the proposed area. The submittal will be reviewed within five (5) working days. You may fax your request to (520) 568-0138, attention Daranne Tacker. The request must be received two weeks before the start of work. Prior to setting up any traffic control, the contractor must contact the Transportation Department 24 hours in advance; (520)568-9098 or in person. Any revision to a traffic control plan will restart the review process. **A revision to previously approved plan does not guarantee that a permit will be issued or that work can begin.**

